

## **CITY OF OXBOW**

### **Council Meeting Minutes 11-15-2023 Oxbow Country Club**

**Present:** All members present. Althoff via phone.

Meeting called to order by Mayor Nyhof at 5:58 pm.

Motion by Campbell, second by Triebold, to approve the minutes from October 10, 2023. Motion carried.

Building plans – none to approve.

Landscaping plans – Motion by Triebold, second by Schulz, to approve the landscaping plan for 241 S Schnell Dr. Motion carried.

Sheriff's report – 21 calls for service with 13 of these being Community Orientated Policing. Most noted was the incident where a juvenile driver was seen passing the stopped school bus while the emergency lights and stop arm were activated. This is the third time in two months that this has happened. The fire alarm was set off at the Oxbow Country Club maintenance building. The fire department had to make a forced entry. Keyholder information to be updated with the Sheriff's department.

City Engineer update:

- Storm sewer/swale project – this project can be done with drain tile. It will be shallow and will be backfilled with sand and a little bit of dirt. The estimate came in at \$135k.
- Street light project – Motion by Campbell, second by Schulz, to approve the bid from Scott's Electric. Motion carried. This bid was the lowest of the 5 bids received. Oct 31<sup>st</sup> is the date set for completion and everything cleaned up by Nov 15<sup>th</sup>.
- Hydrant on Sunset Dr has been replaced. This project is complete.
- Inlet at the park has been installed and the ground has been seeded. This project is complete.
- Mill and overlay project – no update.

Water treatment plant:

- Everything is working the way it should be at the water treatment plant.
- PeopleService is working with the state on a reciprocity agreement for certification of the water system operator. There are 2 licenses that will be required – Operation and Distribution. The city will need to be consistent about communicating with PeopleService to get the certification completed. We were given 180 days to get this certification taken care of which ends in Feb. Motion by Triebold, second by Campbell, to reinstate payments to PeopleService, effective today, if the certification process is completed in a timely manner. Motion carried.
- Sweeney Controls has not been out to fix the blower motor. Auditor to email Sweeneys to find out when the project will start.

Motion by Triebold, second by Campbell, to approve bills. Motion carried.

Motion by Triebold, second by Schulz, to approve financials. Motion carried.

Snow removal equipment update – Campbell has a possible lead on a rental blower from Kubota. More information will be available at the next meeting.

Mayor Nyhof to look into the WBI Energy natural gas line hook-up.

Snow fences to be put up on Saturday, Nov 18<sup>th</sup>. Gary Matthys gave the ok to put up snow fences on his land by Clubhouse Dr.

City meeting location for the December – April - meetings will be held at the Oxbow Country Club maintenance shop.

Motion by Campbell, second by Triebold, to adjourn the meeting. Motion carried. Adjourned at 7:11 pm.

---

Mayor Jim Nyhof

---

Stacey Fett – City Auditor