

## **CITY OF OXBOW**

### **Council Meeting Minutes 4-17-2024 Oxbow Country Club**

**Present:** All members present.

Meeting called to order by Mayor Nyhof at 6:00 pm.

Motion by Triebold, second by Campbell, to approve the minutes from March 20, 2024. Motion carried.

Tax Equalization – Motion by Campbell, second by Althoff, to approve the valuations as presented by Assessor Rolczynski. Motion carried.

The tax abatement resolution to be added to next month's agenda.

Building plans – none to approve.

Landscaping plans – none to approve. Auditor Fett to reach out to Michael Blevins to see who has surpassed the 18-month requirement.

**Sheriff's report** – Uneventful for criminal activity. A lot of building checks. This is Deputy Hanson's last meeting. The Sheriff's department is unsure of who will be his replacement.

#### **City Engineer update:**

- Street light project – Pay request #1 was submitted by Scott's Electric in the amount of \$42,095.76 for the storage of poles and lights. Motion by Althoff to approve the pay request with the exception that Scott's Electric provides proof of insurance. Motion seconded by Campbell. Motion carried.
- Swale drainage project update – plans are starting. Discussion was had on the potential TIF district. The TIF district would have to be in place prior to the project starting. Starting the TIF district would give the best scenario to recover the project costs. The drainage easement needs to be removed prior to any development on the land by Hwy 81, hence the reasoning for the project. Althoff wants to pay for the project without a TIF. The council agreed that prior to implementing the TIF district, they will need to have a firm plan such as complete project cost and how much will this development generate in taxes.
- Mill and overlay project – Motion by Campbell, second by Schulz, to approve the plans as submitted and to put out for bid. Motion carried. The plans have 2 parts but will be bid together since the Diversion Authority is paying for the south side and the City of Oxbow is paying for the north side. There are 3 alternates to the project, with an estimate of \$20k per:
  - S Schnell/Hwy 81 water/sewer stub
  - S Schnell/Swale sewer stub
  - Sunset Dr water/sewer stub

Engineer Aakre to reach out to Dakota Underground to get additional quotes for these alternates. The bid date is May 15<sup>th</sup>. There will be no parking on the city streets during construction and there will be one lane open at all times. Substantial completion is set for Sept 27, 2024, with final completion on Oct 11, 2024. Motion by Schulz, second by Triebold, to approve the liquidated damage calculation for substantial completion and final completion. Motion carried.

- Water Service Line Inventory – no update.
- Compost/Recycling Center/Dumpster area proposal site – nothing to report.
- OHB Levee Construction – construction to start as early as the end of April. USACE to hold a public informational meeting, date to be determined. Motion by Triebold, second by Campbell, to approve the Flood Plain Development permit. Motion carried.

- Engineer Aakre provided a water analysis for the Oxbow water system with the purpose of determining the effect of adding an additional 25 services to the water distribution system. The result and recommendation is that with the current well field cannot handle an additional 25 services. If the big well was to go down, the two older wells would not be able to keep up with the demand. The option would be to replace the two older wells with a larger new one. The cost of this 10 years ago was \$100k. For more details on this analysis, please reach out to Auditor Fett.

**Water treatment plant:**

- Hydrants to be flushed next Wednesday/Thursday. Auditor Fett to send out an alert to the residents.
- Security system update – motion by Schulz, second by Campbell, to approve the bid from New Vision to install the security system at the water plant. Motion carried.

Motion by Triebold, second by Schulz, to approve bills. Motion carried.

Motion by Schulz, second by Campbell, to approve financials. Motion carried. Triebold would like the budget vs actual report to be split into 2 pages, so it is easier to read.

Lawn mower quotes – park board members to get 3 bids.

Motion by Campbell, second by Triebold, to approve the Updated Memorandum of Understanding between the Metro Flood Diversion Authority and the City of Oxbow. Motion carried.

Kent Buhr will continue to handle the city mowing and additional dirt projects.

Sewer hook-up buy backs – quote provided by the City of Fargo Utility committee came back at \$4k per hook up which is \$1k more than we paid for each hook up back in 2010. The council would like to know why there is such an increase in price. Attorney Turman to look through the original contract.

Motion by Triebold, second by Campbell, to approve to install speed bumps throughout the city. Motion carried with a nay from Schulz.

Motion by Campbell, second by Althoff, to adjourn the meeting. Meeting adjourned at 8:01 pm.

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Mayor Jim Nyhof

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Stacey Fett – City Auditor